

Agenda Item No: 20
Report To: CABINET
Date: 24TH NOVEMBER 2022



Report Title: SCHEDULE OF KEY DECISIONS TO BE TAKEN

Report Author and Job Title: Danny Sheppard, Member Services Manager

Portfolio Holder: Portfolio Holders are individually specified in the attached Schedule.

Summary:	To set out the latest Schedule of Key Decisions to be taken by the Cabinet of Ashford Borough Council.
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Key Decision: NO

Significantly Affected Wards: Where appropriate, individual Wards are indicated.

Recommendations **That the Cabinet receive and note the latest Schedule of Key Decisions.**

Policy Overview: Under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, there is no longer a legal requirement to publish a Forward Plan of Key Decisions, however there is still a requirement to publish details of Key Decisions 28 clear days before the meeting they are to be considered at. The Council maintains a live, up to date rolling list of decision items on the Council's website, and that list will be presented to the Cabinet each month, in its current state, for Members' information.

Financial Implications: Nil

Legal Implications: n/a

Equalities Impact Assessment n/a

Other Material Implications: Nil

Exempt from publication: No

Background Papers: None

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**CABINET
SCHEDULE OF KEY DECISIONS TO BE TAKEN**

The following Key Decisions will be taken by Ashford Borough Council's Cabinet on the dates stated.

Ashford Borough Council's Cabinet is made up of: - Councillors Gerry Clarkson; Paul Bartlett; Neil Bell; Andrew Buchanan; Peter Feacey; Matthew Forest; Nathan Iliffe; Alan Pickering; and Neil Shorter.

Copies of the reports and any other relevant documents that are submitted to the Cabinet in connection with a proposed decision will be available for inspection, or on screen, five clear days before the decision date at the Civic Centre, Tannery Lane, Ashford and at The Town Hall, 24 High Street, Tenterden, during opening hours, or at <https://ashford.moderngov.co.uk>

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
24th November 2022					
Corporate Performance Report	<i>To give Members and residents an overview of how the council is performing with a key performance 'snapshot'.</i>	Cllr Feacey	Tom Swain	Open	29/11/21
Data Protection Policy	<i>To review the Council's Data Protection Policy Suite to ensure it remains relevant and fit for purpose, with amends made to reflect any changes to the legislative data protection landscape and any best practice guidance issued by the supervisory authority (ICO) since the policy was last reviewed.</i>	Cllr Feacey	Tom Swain	Open	30/6/22

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Draft Budget 2023/24	<i>To present the preliminary draft service budget and outline MTFP for the purposes of subsequent formal scrutiny by the O&S Task Group and public consultation.</i>	Cllr Shorter	Lee Foreman	Open	29/11/21
Financial Monitoring – Quarterly Report	<i>Quarterly budget monitoring report.</i>	Cllr Shorter	Lee Foreman	Open	29/11/21
Right to Buy Lease Extensions	<i>To set out the basis for introducing a non-statutory route to simplify the lease extension process and to set out the proposal to provide each Right to Buy applicant a lease of 125 years.</i>	Cllr Buchanan	Hazel Tillman	Open	14/9/22
Ashford Town Centre Reset – Phase One Actions	<i>To set out the results of the Town Centre Reset Project Handbook and seek endorsement of the four key intervention areas. The report will also set out an Action Plan for the Town Centre over the next few years and propose specific new interventions within the Town Centre.</i>	Cllr Iliffe	Andrew Osborne	Open	11/4/22
Port Health Service	<i>To propose a new staffing structure, outlining the resulting impact on staff, including redundancies and redeployments etc. It also will detail the consultation process and feedback from staff and the proposed timescales for implementation and the costs associated with the changes.</i>	Cllr Bartlett	Michelle Pecci/ Anthony Baldock	Open (Exempt Appendix)	26/9/22

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Residents Survey Results	<i>To outline the results of a recent online survey to gather data relating to residents' broad opinion of Council services and engagement as well as their local area.</i>	Cllr Feacey	Charlotte Hammersley/Will Race	Open	26/9/22
Pre-Application Advice – Revised Service and Charging Structure	<i>To set out the conclusions of a review and request approval for the scale and scope of pre-application charging, including criteria for seeking Planning Performance Agreements (PPAs) and establishing deliverable service response targets.</i>	Cllr Bell	Karen Fossett	Open	24/8/22
15th December 2022					
Housing Revenue Account (HRA) Business Plan 2022-2052 (including Financing and Affordable Homes Programme)	<i>To detail the financial position in the HRA and ask Members to agree Housing's priorities for the next year.</i>	Cllr Buchanan	Sharon Williams/Mark James	Open (Exempt Appendix)	20/12/21
New Waste Contract	<i>To update on the procurement process of the next Mid-Kent waste collection from March 2024 and cleansing contract and seek approval for award of contract to the successful bidder.</i>	Cllr Forest	Tracey Butler	Open	5/1/22

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Climate Change Guidance for Planning	<i>To introduce a proposal to publish guidance on this issue. Once produced the guidance will be a material consideration applied to planning decisions.</i>	Cllr Bell	Clare Marchant	Open	20/10/22
Private Sector Housing Strategy	<i>To set out an action plan on how Private Sector Housing intends to improve standards, tackle rogue landlords, help increase the independence of disabled people through the disabled facilities grants scheme, reduce fuel poverty and improve energy efficiency of homes.</i>	Cllr Buchanan	Julian Watts	Open	20/10/22
Disabled Adaptations Review		Cllr Buchanan	Sharon Williams	Open	24/10/22
Social Value Policy		Cllr Shorter	Aymi Laws	Open	16/11/22
26th January 2023					
Revenues & Benefits Recommended Write-Offs Schedule	<i>Proposed formal write-off of debts</i>	Cllr Shorter	Nic Stevens	Open (Exempt Appendix)	29/1/22
Brompton Development	<i>To update of the progress of the discussions with both Brompton and the Developer in bringing forward the proposed development including the setting up a of joint venture company.</i>	Cllr Iliffe	Paul McKenner	Open	28/7/22

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Bockhanger Update		Cllr Buchanan	Sharon Williams	Open	3/11/22
Achieving Nutrient Neutrality Supplementary Planning Document (SPD)	<i>To seek approval of the draft Supplementary Planning Document for public consultation. The Supplementary Planning Document (SPD) will set out guidance on the nutrient neutrality process, including what information developers should submit with planning applications and details of the Council's strategic mitigation to address the Stodmarsh nutrient neutrality requirement.</i>	Cllr Bell	Daniel Carter/ Harriet Turner	Open	11/11/22
23rd February 2023					
Revenue Budget 2023/24	<i>To present the draft revenue budget for 2023/24 to the Cabinet for recommendation to Council.</i>	Cllr Shorter	Lee Foreman	Open	28/2/22
Financial Monitoring – Quarterly Report	<i>Quarterly budget monitoring report</i>	Cllr Shorter	Lee Foreman	Open	28/2/22
Corporate Performance Report	<i>The report seeks to give Members and the Borough's residents an overview of how the Council is performing. It seeks to do this in a transparent and easily-accessible manner, giving a key performance 'snapshot'.</i>	Cllr Feacey	Tom Swain	Open	28/2/22
Infrastructure Funding Statement		Cllr Bell	Daniel Carter	Open	20/12/21

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
30th March 2023					
Annual Pay Policy Statement (including Review for 2023/24)	<i>A review of the annual Pay Policy Statement and Ashford Living Wage Allowance.</i>	Cllr Pickering	Michelle Pecci/ Joy Cross	Open	1/4/22
Covert Surveillance Report		Cllr Clarkson	Samantha Clarke	Open	11/4/22
27th April 2023					
May 2023					
NO MEETING DUE TO BOROUGH COUNCIL ELECTIONS					
25th June 2023					
Corporate Plan Annual Report 2022/23	<i>To present the Annual Report 2022/23 highlighting performance against the Corporate Plan priorities.</i>	Cllr Clarkson/ Feacey	Tom Swain	Open	4/7/22
Final Outturn 2022/23	<i>Final budget outturn for previous financial year.</i>	Cllr Shorter	Lee Foreman	Open	4/7/22

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Food Services Plan 2022/23	<i>To review the Council's Food Policy for delivering the Official Food Controls and to consider how they safeguard the public and support businesses To approve the plan in accordance with requirements set out in the Food Law Code of Practice.</i>	Cllr Bartlett	Linda Golightly	Open	21/2/22
27th July 2023					
Revenues & Benefits Recommended Write-Offs Schedule	<i>Proposed formal write-off of debts</i>	Cllr Shorter	Nic Stevens	Open (Exempt Appendix)	30/7/21
31st August 2023					
KEEP CLEAR FOR HOLIDAYS					
28th September 2023					
Financial Monitoring – Quarterly Report	<i>Quarterly budget monitoring report</i>	Cllr Shorter	Lee Foreman	Open	30/9/22
Corporate Performance Report	<i>The report seeks to give Members and the Borough's residents an overview of how the Council is performing. It seeks to do this in a transparent and easily-accessible manner, giving a key performance 'snapshot'.</i>	Cllr Feacey	Tom Swain	Open	30/9/22

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Broadband and Digital Infrastructure Update	<i>To update on projects and initiatives to improve broadband in the Borough and outline the work that the team suggests can take place in the coming year.</i>	Cllr Bell	Thomas Jenkins	Open	30/9/22
26th October 2023					
Medium Term Financial Plan	<i>To ask Cabinet to note the Medium Term Financial Plan ahead of this year's Budget process.</i>	Cllr Shorter	Lee Foreman	Open	28/10/22
Corporate Commercial Property Strategy – Annual Report	<i>To advise of the revenue performance of the Council's corporate property portfolio during the last financial period and to advise of proposals to increase profitability in the coming financial period.</i>	Cllr Forest	Eloise Duffy	Open	28/10/22

***If you wish to contact a Report Author by email, unless stated otherwise, the addresses are;
first name.surname@ashford.gov.uk***

16/11/22